

FULL CLEAN 3/2

Date: _____

Property Address: _____

Cleaner: _____

	Component	Service	Complete
Porch 1/2 area	Floor	Sweep	
	Light/Fan	Dust / remove light cover and wash	
	Door - exterior	Clean including glass/sidelights	
	Roof/ceiling	Remove cobwebs	

	Component	Service	Complete
Deck/Patio 1/2 area	Floor	Sweep	
	Light/Fan	Dust / remove light cover and wash	
	Door - exterior	Clean including glass/sidelights	
	Roof/ceiling	Remove cobwebs	

	Component	Service	Complete
Entry 1 area	Front Door - interior	Clean glass/sidelights / Clean door & knob	
	Light/Fan/HVAC vent	Dust / remove light cover and wash	
	Floor	Sweep / Mop / Vacuum	
	Baseboards / Chair rail	Dust or wash	
	Blinds	Dust	
	Windows	Clean glass / tracks / top edges / sills	
	Switches / Outlets	Wipe all plates	

	Component	Service	Complete
Living Room Stairs Hallway 1 area	Doors/Knobs	Clean	
	Light/Fan/HVAC vent	Dust / remove light cover and wash	
	Floor	Sweep / Mop / Vacuum	
	Baseboards / Chair rail	Dust or wash	
	Blinds	Dust	
	Windows	Clean glass / tracks / top edges / sills	
	Switches / Outlets	Wipe all plates	
	Fireplace	Sweep out / Dust mantle	
	Handrail	Clean including brackets	

Den/Bonus
Room
1 area

Component	Service	Complete
Doors/Knobs	Clean	
Light/Fan/HVAC vent	Dust / remove light cover and wash	
Floor	Sweep / Mop / Vacuum	
Baseboards / Chair rail	Dust or wash	
Blinds	Dust	
Windows	Clean glass / tracks / top edges / sills	
Switches / Outlets	Wipe all plates	
Fireplace	Sweep out / Dust mantle	

Dining/
Breakfast
1 area

Component	Service	Complete
Doors/Knobs	Clean	
Light/Fan/HVAC vent	Dust / remove light cover and wash	
Floor	Sweep / Mop / Vacuum	
Baseboards / Chair rail	Dust or wash	
Blinds	Dust	
Windows	Clean glass / tracks / top edges / sills	
Switches / Outlets	Wipe all plates	
Fireplace	Sweep out / Dust mantle	

Kitchen
1 area

Component	Service	Complete
Doors/Knobs	Clean	
Light/Fan/HVAC vent	Dust / remove light cover and wash	
Floor	Sweep / Mop / Vacuum	
Baseboards / Chair rail	Dust or wash	
Blinds	Dust	
Windows	Clean glass / tracks / top edges / sills	
Switches / Outlets	Wipe all plates	
Refrigerator	Clean inside/outside	
Stove/Oven	Clean inside/outside including under burners/stove top	
Vent Hood	Clean inside/outside	
Dishwasher	Clean outside/inside edges & edges of door	
Microwave	Clean inside/outside	
Disposal	Turn on with hot water running	
Cabinets/Drawers	Clean inside/outside	
Countertops	Clean/sanitize	
Sink	Clean/sanitize	
Pantry	Dust shelves / clean door	

Laundry
Misc
1 area

Component	Service	Complete
Doors/Knobs	Clean	
Light/Fan/HVAC vent	Dust / remove light cover and wash	
Floor	Sweep / Mop / Vacuum	
Baseboards / Chair rail	Dust or wash	
Blinds	Dust	
Windows	Clean glass / tracks / top edges / sills	
Switches / Outlets	Wipe all plates	
Washer	Clean outside/inside edges & edges of tub	
Dryer	Clean outside/inside edges/clean lint filter	
Sink/Faucets	Clean inside/outside and sanitize	
Water heater	Dust/clean top	
HVAC	Dust/Clean wall/ceiling grate	

Bedroom 1
1 area

Component	Service	Complete
Doors/Knobs	Clean	
Light/Fan/HVAC vent	Dust / remove light cover and wash	
Floor	Sweep / Mop / Vacuum	
Baseboards / Chair rail	Dust or wash	
Blinds	Dust	
Windows	Clean glass / tracks / top edges / sills	
Switches / Outlets	Wipe all plates	
Closet	Dust shelves / Dust light / Clean door	
Fireplace	Sweep out / Dust mantle	
Walls/ceilings	Remove cobwebs	

Bedroom 2
1 area

Component	Service	Complete
Doors/Knobs	Clean	
Light/Fan/HVAC vent	Dust / remove light cover and wash	
Floor	Sweep / Mop / Vacuum	
Baseboards / Chair rail	Dust or wash	
Blinds	Dust	
Windows	Clean glass / tracks / top edges / sills	
Switches / Outlets	Wipe all plates	
Closet	Dust shelves / Dust light / Clean door	
Walls/ceilings	Remove cobwebs	

Bedroom 3
1 area

Component	Service	Complete
Doors/Knobs	Clean	
Light/Fan/HVAC vent	Dust / remove light cover and wash	
Floor	Sweep / Mop / Vacuum	
Baseboards / Chair rail	Dust or wash	
Blinds	Dust	
Windows	Clean glass / tracks / top edges / sills	
Switches / Outlets	Wipe all plates	
Closet	Dust shelves / Dust light / Clean door	
Walls/ceilings	Remove cobwebs	

Bathroom 1
1 area

Component	Service	Complete
Doors/Knobs	Clean	
Light/Fan / Exhaust/HVAC Fan	Dust / remove light cover and wash	
Floor	Sweep / Mop / Vacuum	
Baseboards / Chair rail	Dust or wash	
Blinds	Dust	
Windows	Clean glass / tracks / top edges / sills	
Switches / Outlets	Wipe all plates	
Closet	Dust shelves / Dust light / Clean door	
Sink/Faucets/Countertop	Clean/sanitize	
Cabinets/drawers / medicine cabinet	Clean inside/outside	
Tub/shower	Clean inside/outside incl doors/tracks & sanitize	
Commode	Clean inside/outside and sanitize	
Mirror	Clean	
Towel bars/tissue holders	Clean including brackets	
Walls/ceilings	Remove cobwebs	

Bathroom 2
1 area

Component	Service	Complete
Doors/Knobs	Clean	
Light/Fan / Exhaust/HVAC Fan	Dust / remove light cover and wash	
Floor	Sweep / Mop / Vacuum	
Baseboards / Chair rail	Dust or wash	
Blinds	Dust	
Windows	Clean glass / tracks / top edges / sills	
Switches / Outlets	Wipe all plates	
Closet	Dust shelves / Dust light / Clean door	
Sink/Faucets/Countertop	Clean/sanitize	
Cabinets/drawers / medicine cabinet	Clean inside/outside	
Tub/shower	Clean inside/outside incl doors/tracks & sanitize	
Commode	Clean inside/outside and sanitize	
Mirror	Clean	
Towel bars/tissue holders	Clean including brackets	
Walls/ceilings	Remove cobwebs	

Garage/
Carport
1 area

Component	Service	Complete
Doors/Knobs	Clean	
Light/Fan	Dust / remove light cover and wash	
Floor	Sweep	
Baseboards / Chair rail	Dust or wash	
Blinds	Dust	

ADD ONS:

I/we certify that all of the above items have been completed in accordance with the instructions and/or training provided. Any items not completed satisfactorily are subject to call-back for re-clean at no additional compensation.

Cleaner: _____

Cleaner: _____